

Show Information

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Society of Theriogenology Conference
 Grand Hyatt Seattle, Leonesa Ballroom
 September 1-3, 2010

Official Service Provider

GES Exposition Services@ 4060 Lind Avenue SW Renton, WA 98057	Phone: 425.251.6565 FAX: 425.656.9122
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Show Information

Booth Package:

Booth Size:	8' x 10'
Backwall Drape:	Blue
Sidewall Drape:	Blue
Facility Carpet Color:	Multi
1 - 6' Table Draped Blue	
2 - Plastic Contour Chairs	
1 - Wastebasket	
1 - One line ID sign (7"x44") provided automatically	

Important Dates *Be sure to check all order forms for additional deadlines*

Tues 8/10/2010	Discount Deadline Date for GES orders received with payment
Mon 8/2/2010	Advance Shipments may begin arriving at the Warehouse
Mon 8/30/2010	Last day for Advance Shipments to arrive at the Warehouse without surcharges Advance Warehouse Hours for receiving are Monday - Friday, 8:00 AM to 3:00 PM
Wed 9/1/2010	Direct Shipments to arrive at Exhibit Site, from 10:00AM - 4:00PM
Wed 9/1/2010	Installation 12:00PM - 4:30PM
Wed 9/2/2010	Show Hours 4:30PM - 6:00PM
Thurs 9/3/2010	7:00AM - 4:30PM
Fri 9/4/2010	7:00AM - 1:30PM
Fri 9/4/2010	Dismantle 1:30PM - 4:00PM

Shipping Addresses *Use Provided Shipping Labels in this Exhibitor Services Manual Expedite Handling*

<i>Advance Shipments to Warehouse:</i>	c/o GES Exposition Services 4060 Lind Avenue SW Renton, WA 98057 USA	Shipments should arrive between: 8/2 - 8/30 / 2010
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Direct Shipments to Exhibit Site:

ATTENTION EXHIBITORS: All exhibit materials must be sent in advance to the GES warehouse. Direct to showsite shipments will not be accepted at the Grand Hyatt Seattle. Grand Hyatt Seattle does not have the capabilities to receive nor have adequate storage space for Exhibitor materials. Any materials shipped to the Grand Hyatt Seattle will be consigned to GES and you will be billed the appropriate material handling charges by GES. Exhibitors may also be billed an additional receiving charge by the Grand Hyatt Seattle for any items sent directly to the Grand Hyatt Seattle

Show Site Work Rules

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Union Information

To assist you in planning your participation in your Seattle area show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

Exhibit Labor

GES offers experienced union labor exclusively through the Pacific Northwest Regional Council of Carpenters to assist with the installation of your exhibit booth(s). A full-time employee of the exhibiting company may set their own exhibit provided that one person can accomplish the task in less than one-half hour (30 minutes) and without the use of tools or ladders. Also it is permissible for one (1) full time, company employee to supervise GES Carpenters on the work, or GES will provide a foreman for that function at applicable rates.

Freight Handling Jurisdiction

GES has the responsibility of receiving and handling all exhibit materials and empty crates. It is our responsibility to manage docks and schedule vehicles for the smooth, safe, and efficient move-in and move-out of the exposition. Exhibitors may hand-carry their own materials into the exhibit hall through the hand carry entrance. The use of mechanical equipment by exhibitors is not permitted. Access to the loading docks will be controlled by GES in order to provide for a safe and efficient move-in and move-out. GES will not be responsible, however, for any materials we do not handle.

Gratuities

Our work rules prohibit the SOLICITATION OR ACCEPTANCE of tips in cash, product or gifts in kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

GES requests that exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for service rendered) to our employees. Do not give coffee breaks other than mid-morning and mid-afternoon, when employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a GES supervisor. Employees of GES are paid at an excellent wage scale and thus, tipping is strongly discouraged as not being an accepted policy of GES. This applies to all GES employees.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Always Honest Hotline

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

GES Terms & Conditions of Contract

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GES Terms & Conditions of Contract are subject to change at GES' sole discretion without notice to any parties.

I. Definitions

GES: GES Exposition Services, Inc., d/b/a GES and/or GES Logistics, and/or Trade Show Electrical (a/k/a TSE) and/or Trade Show Rigging (a/k/a TSR) and their employees; Agents: GES' agents, subcontractors, carriers, and the agents of each; Customer: Exhibitor or other party requesting Services from GES; Goods: Exhibits, property, and commodities of any type for which GES is requested to perform Services; Carrier: Motor carrier, van line, air carrier, or air or surface freight forwarder; Shipper: Party who tenders Goods to Carrier for transportation; Cold Storage: Holding of Goods in a climate controlled area; Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows; Services: Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or related services; Show Site: The venue or place where an exposition or event takes place; Supervised Labor (OK TO PROCEED): Union labor that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES; Un-Supervised Labor (DO NOT PROCEED): Union labor that is provided to a Customer to install or dismantle a booth or exhibit space and pursuant to Customer's election is not supervised and/or directed by GES. Customer assumes the responsibility and any liability arising therefrom, for the work of union labor when Customer elects to use un-supervised labor.

II. Scope

These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labor such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

III. Customer Obligations

- a. Payment for services. Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its credit card directly for services rendered on Customer's behalf after departure, by placing an order on-line, via fax, phone or through a work order on site.
- b. Credit Terms. All charges are due before Services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. GES retains its right to hold Customers' Goods for non-payment. If a credit card is provided to GES, GES is authorized to bill to such credit card any unpaid charges for services provided to Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1 1/2% per month until paid.

IV. Mutual Obligation Indemnification

- a. Customer to GES: Customer shall defend, hold harmless and indemnify GES from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods, relating to or arising from performance of Services herein. Customer agrees to indemnify and hold GES harmless for and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subcontractor or other user of its space or any agents or employees engaged in business on behalf of Customer or present at Customer's invitation, including supervision of labor secured through GES. Customer's obligations under this provision shall not apply to GES' own negligence and/or willful misconduct. CUSTOMER ACKNOWLEDGES THAT THE SHOW SITE IS AN ACTIVE WORK ZONE AND CUSTOMER, ITS AGENTS, EMPLOYEES AND REPRESENTATIVES ARE PRESENT AT THEIR OWN RISK.
- b. GES to Customer: To the extent of GES' own negligence and/or willful misconduct, and subject to the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES' obligations under this provision shall not apply to claims for bodily injury arising a) from Customer's presence in areas which have been marked as "off limits to exhibitors"; and b) when exhibitors are present in the facility prior or subsequent to the effective dates or hours of Exhibitor's space lease with show management.

V. DISCLAIMER AND LIMITATION OF LIABILITY

UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL INDIRECT OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME. GES SHALL BE LIABLE, SUBJECT TO THE LIMITATIONS CONTAINED HEREIN, FOR LOSS OR DAMAGE TO GOODS ONLY IF SUCH LOSS OR DAMAGE IS CAUSED BY THE DIRECT NEGLIGENCE OR WILLFUL MISCONDUCT OF GES. CLAIMS PRESENTED FOR LOSS OR DAMAGE ARISING OUT OF INCIDENTS REFERENCED IN SECTION VI HEREIN WILL BE DENIED.

VI. No Liability for Loss or Damage to Goods

- a. Condition of Goods: GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods shall be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customer's responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.
- b. Receipt of Goods: GES shall not be liable for Goods received without receipts, freight bills, or specified piece count on receipts or freight bills, or for bulk shipments (i.e., UPS, air freight, or van lines). Such Goods shall be delivered to booth without the guarantee of piece count or condition.
- c. Force Majeure: GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labor disputes, and acts of terrorism or war.
- d. Cold Storage. Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage.
- e. Accessible Storage: GES assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.
- f. Unattended Goods: GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its own Goods for any and all risk of loss.
- g. Empty Storage: GES assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in Empty Storage. It is Customer's sole responsibility to affix the appropriate labels available at the GES Service Desk for empty container storage, and ensures that any pre-existing empty labels are removed.

- h. Forced Freight: GES is not liable for Customer Goods left on the show floor after the show closing deadline, with or without a Material Handling Services/Straight Bill of Lading signed by Customer. It is Customer's responsibility to complete accurate paperwork for shipping and to ensure Customer Goods are properly labeled. If Customer Goods remain on the floor after the show closing deadline, GES has the right to remove the Customer Goods. GES is authorized by Customer to proceed in the manner chosen by Customer on the Order of Material Handling Services/Straight Bill of Lading, if one has been completed, or otherwise to ship Customer Goods at the discretion of GES and at Customer's expense. GES shall incur no liability for such shipment. GES retains the right to dispose of Customer Goods without liability if left on the show floor unattended, without labels or not correctly labeled.
- i. Concealed Damage: GES shall not be liable for concealed loss or damage including but not limited to; glass, electronic equipment, prototypes, original art, uncrated Goods, or improperly packaged or labeled Goods.
- j. Unattended Booth: GES shall not be liable for any loss or damage occurring while the Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

VII. Measure of Damage

- a. Sole Relief: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100.00 (USD) per container, or \$1,500.00 (USD) per shipment whichever is less.
- b. Labor: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided union labor. If GES supervises labor for a fee, GES shall be liable only for actions or claims arising out of its negligent supervision. Such liability shall be limited to the cost to Customer of the supervised labor or the depreciated value of the Goods, whichever is less. If Customer elects to use un-supervised labor, then Customer assumes all liability for the actions or claims that arise out of such work, including but not limited to loss, damage or bodily injury and shall provide GES and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labor.

VIII. Miscellaneous

- a. Insurance. GES IS NOT AN INSURANCE COMPANY AND DOES NOT OFFER OR PROVIDE INSURANCE. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer. GES recommends Customer arrange for all Risk Coverage.
- b. Notice of Loss or Damage: In order to have a valid claim, notice of loss or damage to Goods must be given to GES or its agent within 24 hours of occurrence (as evidenced in an Incident Report completed at Show Site by GES) or delivery of outbound Goods.
- c. Filing of Claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified herein. Damage reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim. Claims for Goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within thirty (30) days after the close of the show. Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of date of delivery of Goods. GES Logistics subcontractors the movement of Goods to third party carriers. Claims for damage in transit should be made directly with your carrier as shown on the Material Handling Form/ Bill of Lading. In the event of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES retains the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.
- d. Filing of Suit: Any action at law regarding loss or damage to Goods must be filed within one (1) year of the date of declaration of any part of a claim (logistics claims excluded).

IX. Jurisdiction, Choice of Forum

These Terms and Conditions of Contract shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction, the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States Federal District Court of Nevada, or as applicable depending upon jurisdiction, the County Circuit Court in Clark County, Nevada.

X. Advanced Warehousing/Temporary Storage/Long Term Storage

All terms and conditions relative to Advanced Warehousing/Temporary Storage/Long Term Storage are contained in separate agreements titled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES' liability for Customer's Goods. The responsibility of GES with respect to Customer's Goods is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES shall be liable only for loss or damage to Goods caused by GES' sole negligence. GES' liability is limited to \$.60 (USD) per pound with a maximum liability of \$100.00 (USD) per container, or \$1,500.00 (USD) per shipment whichever is less. In case of partial loss or damage, the maximum liability shall be prorated based on weight. GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES' immediate control. GES is not responsible for the marring, scratching or breakage of glass or other fragile items. GES is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES. In no event shall GES be liable for special, incidental, indirect or consequential damages, including business loss of any kind, resulting from any damage to or loss of the Goods or from any act or failure to act. Customer pays storage fees or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Customer's Goods. The risk of loss remains Customer's alone and GES recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk

Transportation & Material Handling Form

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Form Deadline Date:
 8/10/2010

COMPANY NAME _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

Transportation Plus: Ship With GES Logistics To Receive A 10% Savings On Material Handling. To set up your saving with **Transportation Plus** for domestic shipments please call 888.454.4437, or complete the GES Logistics - Domestic Shipping Order Form (R-8) included in this exhibitor services manual and fax it to 702.515.5972, or email us at logistics@ges.com. For international shipments please call 877.828.4445, or complete the GES Logistics - International Shipping Order Form (R-20) in this exhibitor services manual and fax it to 866.329.1437 or 702.263.1520, or email us at GESlogistic_international@ges.com. Call 888.454.4437 for a quote for any shipments that are under 5,000 lbs. Transportation Plus does not apply to shipments that are considered Small Package, Local or shipments over 5,000 lbs. Round Trip shipping is required to qualify for Transportation Plus rates

Price List

Important Information

Advance Shipment to Warehouse (200 lbs minimum per shipment)

Crated

	Standard Rates	Transportation Plus Savings Rate
ST/ST	\$ 118.50 cwt	\$ 106.65 cwt
ST/OT	\$148.25 cwt	\$ 133.43 cwt
OT/OT	\$ 177.75 cwt	\$ 159.98 cwt

Special Handling

	Standard Rates	Transportation Plus Savings Rate
ST/ST	\$154.05 cwt	\$ 138.65 cwt
ST/OT	\$192.73 cwt	\$ 173.46 cwt
OT/OT	\$ 231.08 cwt	\$ 207.97 cwt

Advance Shipments to Warehouse: GES will receive uncrated carpet and pad at the warehouse. A special handling charge will apply on these shipments. Price includes: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 34 days (any materials stored beyond 34 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Direct Shipments to Exhibit Site: Price includes: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. However, any materials shipped back to warehouse from exhibit site will incur additional costs applied to your invoice.

Small Packages: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. This includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall under the small package category may be subject to special handling charges.

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100 (USD) per container, or \$1,500.00 (USD) per shipment, whichever is less.

Arrival Dates and Surcharges for Shipments: A 30% (\$.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received not within the below deadlines.

Advance Dates:

Aug 2: Advance shipments may begin arriving at warehouse.
 Aug 30: Last day for shipments to arrive at warehouse.

How To Know What Rates To Use Based On Show Move-In/Move-Out:

This is a ST/OT rate show; however, please read the below definitions to make sure these rates are applicable to your freight schedule.

Straight Time: Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2:00 PM may be charged at the overtime rate.

Overtime: All other times, Saturdays, Sundays, Holidays.

ST/ST: If freight will be handled on straight time into the show and out of the show.

ST/OT: If freight will be handled one way on straight time and one way on overtime, either into the show or out of the show.

OT/OT: If freight will be handled on overtime into the show and out of the show.

Certified Weight Tickets Are Required For All Shipments:

Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 3:00 PM; Closed 12:00 PM - 1:00 PM & Holidays. In the event of weight discrepancies or shipments receive

Please Indicate Below

Place Order Here

Calculate Total CWT (Enter in increments of 100's only; round up to the next 100 mark if your weight is more than 8 lbs. over the previous 100 mark. 200 pound minimum per shipment.)

_____ pounds ÷ 100 = _____ Total CWT

Shipment will be sent to: Exhibit Site Warehouse

On Date: _____

By Carrier: _____

Total Number of Pieces _____

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

SMALL PACKAGE DESCRIPTION	PRICE	x QTY	= TOTAL PRICE
Small Package, 1st Carton	\$46.00	1	
Small Package, Each Add'l Package	\$23.00	1	

MATERIAL HANDLING DESCRIPTION	PRICE	x QTY	= TOTAL PRICE
A. Total All Items Ordered			
B. Petroleum Surcharge Assessment: 3%		A x 3% = B	
C. Payment Enclosed		A + B = C	

Authorized Signature - Please Sign: _____ X _____

Authorized Name - Please Print _____ Date _____

A

RUSH!

FROM:

ADVANCE SHIPMENT

TO:

EXHIBITING COMPANY

Society of Theriogenology Conference

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES Global Experience Specialists
4060 Lind Avenue SW
Renton, WA 98057
USA

**SHIPMENT SHOULD ARRIVE BETWEEN:
Aug 2 - Aug 30**

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00pm to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 3:00 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____

Number _____ of _____

A

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Carrier _____

Number _____ of _____

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Form Deadline Date:
 8/10/2010

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Carpet

Precut				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
C10	13 oz. Standard Carpet 9'x10'	9.5	\$158.50	\$237.75
C20	13 oz. Standard Carpet 9'x20'	9.5	\$311.25	\$467.00
C30	13 oz. Standard Carpet 9'x30'	9.5	\$479.25	\$719.00
Custom Cut				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
CCSC	13 oz. Standard Carpet Custom-Cut, Per Sq.Ft.	9.5	\$2.67	\$4.01
CPL	26 oz. Plush Carpet Custom-Cut, Per Sq.Ft.	9.5	\$3.82	\$5.75
CPLU	50 oz. Ultra Plush Carpet Custom-Cut, Per Sq.Ft.	9.5	\$4.62	\$6.95
Padding				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
CRPU	Carpet Padding, 5/8" Thick, Per Sq.Ft.	9.5	\$1.20	\$1.80
Visqueen				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
CV	Carpet Plastic Covering, Per Sq.Ft.	9.5	\$0.62	\$0.93

Furniture & Accessories

Chairs				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
AG05	Chair, Contemporary Arm, 31"x23"x18"	9.5	\$93.25	\$140.00
AG06	Chair, Contemporary, 31"x23"x18"	9.5	\$85.75	\$128.75
AG01	Chair, Plastic Contour, 32"x18"x18.5"	9.5	\$49.25	\$74.00
AG08	Stool, Contemporary, 48"x17"x18"	9.5	\$100.25	\$150.50
Tables				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
AG15	Table, Rectangle, 24"x36"x30" High	9.5	\$93.25	\$140.00
AG14	Table, Square, 24"x24"x30" High	9.5	\$85.75	\$128.75
AG17	Table, Starbase, 30" Diameter x 40" High	9.5	\$173.25	\$260.00
AG16	Table, Starbase, 40" Diameter x 30" High	9.5	\$173.25	\$260.00
Skirted Tables				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
ATD4	Table 4', Skirted 4 Sides, 24" x 30" High	9.5	\$100.25	\$150.50
ATD6	Table 6', Skirted 3 Sides, 24" x 30" High	9.5	\$122.25	\$183.50
ATD8	Table 8', Skirted 3 Sides, 24" x 30" High	9.5	\$143.75	\$215.75
ATDS4	Table, Skirt 4th Side	9.5	\$565.75	\$85.25
Unskirted Tables				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
AT4	Table 4', Unskirted, 24" x 30" High	9.5	\$42.25	\$63.50
AT6	Table 6', Unskirted, 24" x 30" High	9.5	\$56.75	\$85.25
AT8	Table 8', Unskirted, 24" x 30" High	9.5	\$71.50	\$107.25
Skirted Counters				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
ACD4	Counter 4', Skirted 4 Sides, 24" x 42" High	9.5	\$115.00	\$172.50
ACD6	Counter 6', Skirted 3 Sides, 24" x 42" High	9.5	\$137.25	\$206.00
ACD8	Counter 8', Skirted 3 Sides, 24" x 42" High	9.5	\$158.50	\$237.75
ACDS4	Counter, Skirt 4th Side	9.5	\$56.75	\$85.25

Unskirted Counter				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
AC4	Counter 4', Unskirted, 24" x 42" High	9.5	\$84.25	\$126.50
AC6	Counter 6', Unskirted, 24" x 42" High	9.5	\$100.50	\$150.75
AC8	Counter 8', Unskirted, 24" x 42" High	9.5	\$116.50	\$174.75

Risers				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
ARD4	Riser 4', Double Tier, 48"x8"x16" High	9.5	\$49.25	\$74.00
ARS4	Riser 4', Single Tier, 48"x8"x8" High	9.5	\$35.00	\$52.50
ARD6	Riser 6', Double Tier, 72"x8"x16" High	9.5	\$64.00	\$96.00
ARS6	Riser 6', Single Tier, 72"x8"x8" High	9.5	\$49.25	\$74.00

Custom Booth Drape				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
AD03	Drape, 3' High, Per Foot	9.5	\$14.65	\$22.00
AD08	Drape, 8' High, Per Foot	9.5	\$17.70	\$26.50

Accessories				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
AMCH	Aisle Stanchion Chain, Plastic, Per Foot	9.5	\$4.34	\$6.50
AAST	Aisle Stanchion, without Chain	9.5	\$42.25	\$63.50
AAE	Aluminum Easel	9.5	\$56.75	\$85.25
AABS	Bag Stand	9.5	\$78.75	\$118.25
AACT	Clothes Tree	9.5	\$78.75	\$118.25
AAGR	Garment Rack	9.5	\$78.75	\$118.25
AALR	Literature Rack	9.5	\$102.00	\$153.00
ABP8	Perfboard, White 4'x8'	9.5	\$137.25	\$206.00
AAR	Refrigerator	9.5	\$311.25	\$467.00
AMCL	Security Cage, Large, without Lock	9.5	\$435.25	\$653.00
AMCS	Security Cage, Small, without Lock	9.5	\$289.50	\$434.25
AASHB	Sign Holder, Bell Base	9.5	\$71.50	\$107.25
AASH	Sign Holder, Chrome, 22"x28"	9.5	\$71.50	\$107.25
ABT8	Tackboard, 4'x8'	9.5	\$143.75	\$215.75
AATT	Ticket Tumbler	9.5	\$122.25	\$183.50
AAW	Wastebasket	9.5	\$17.70	\$26.50
AAWS	Waterfall Stand	9.5	\$78.75	\$118.25
APU08	Pipe, 8' Upright	9.5	\$16.75	\$25.25
APTR10	Rod, 6' to 10' Telescopic	9.5	\$18.25	\$27.50

Furniture Package

Furniture Package 1				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
AF1	Furniture Package 1	9.5	\$195.89	\$293.85

Includes 10% Off: (2) Plastic Contour Chairs, (1) 6' Skirted Table 24"x30", (1) Wastebasket.

Furniture Package 2				
ITEM CODE	DESCRIPTION	TAX (%)	DISCOUNT (\$)	REGULAR (\$)
AF2	Furniture Package 2	9.5	\$462.96	\$694.58

Includes 10% Off: (4) Contemporary Arm Chairs, (1) Starbase Table 40"x30", (1) Wastebasket.

Price List

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Society of Theriogenology Conference
Grand Hyatt Seattle, Leonesa Ballroom
September 1-3, 2010

Form Deadline Date:
8/10/2010

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

Carpet Information

Prices include delivery, rental, and removal. Labor to install carpet is included when the carpet is installed on a flat floor space prior to exhibit installation. Labor will be charged at published rates when installation is required for stairs, platforms, risers, meeting rooms, or other installations post exhibit installation.

Precut

Custom-cut carpet is required for all booths larger than 30', or for booths configured as island or peninsula.

Custom Cut

Custom-Cut carpet orders must be received 14 days prior to move-in to guarantee delivery and color selection. Custom-Cut Carpet can be custom-dyed and we offer discounts for orders exceeding 2,000 square feet (please call for a quote). Custom dye orders require 30 days to process. A minimum of 100 square feet is required for custom-cut carpet orders.

Padding

GES offers the finest padding used in the industry, a 5/8" double-netted rebond pad. We guarantee your satisfaction.

Cancellation Policy

Custom Size Booth Carpet cancelled after being cut will be charged 100%. All other carpet cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

Furniture & Accessories Information

Prices include delivery, rental, installation, and removal. Please include Booth Layout Form (H-3) for placement of items.

Orders received within three (3) weeks prior show move-in are subject to availability and/or substitutions.

Cancellation Policy

Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

Payment & Credit Card Authorization

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Society of Theriogenology Conference
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COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER		
STREET ADDRESS	CITY	STATE	ZIP	COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER		
SHOWSITE CONTACT	SHOWSITE CONTACT EMERGENCY NUMBER	CONTACT HOSPITAL (OPTIONAL)		

Payment Policy

Payment for Services — GES requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor, material handling, or any applicable fuel or energy surcharge.

Discount Prices — To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment — GES Exposition Services accepts MasterCard, Visa, American Express, check and bank wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. Exhibitors will be charged a \$50.00 fee for returned NSF checks.

Third Party Billing — Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES Exposition Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See Third Party Billing Request form.

Tax Exempt — If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.

Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc. for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or GES set-up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, GES retains the right to implement/ assess a fuel or energy surcharge on all services as necessary based upon market conditions.

Bank wire transfer payment information:

Beneficiary: GES Exposition Services
 c/o Bank of America
 901 Main Street
 TX1-492-07-14
 Dallas, TX 75202-3714 USA
 Telephone # 800-657-9533, extension 59248

Account #: 7188-1-01819
ABA Routing #: 0260-0959-3
SWIFT Address: BOFAUS3N
CHIPS Address: 0959

If requested, following is the physical address for routing identifiers:

2000 Clayton Road, Concord, CA 94520 USA

To properly credit your account, send the following information to the GES

address listed on the order forms:

- exhibiting company name, show name, show facility, and booth number
- date and amount of wire transfer
- bank and country where transfer originated

- If you have any questions regarding our payment policy, please call GES National Servicercenter® at 800.475.2098 or visit the GES Servicercenter® at the show.
- Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, check, or bank wire transfer, however, we require your credit card charge authorization to be on file with GES.
- All balances must be paid at the conclusion of the event. You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.
- For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.
- GES will charge a convenience fee for each request to reprocess payment to an alternate credit card in order to cover incremental processing costs. An alternate credit card is a credit card different than the one used to process your initial payment in accordance with GES payment policy. The convenience fee will be quoted at the time your request is made to reprocess payment. The convenience fee will be added to your account balance and settled utilizing the new credit card provided.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

PLEASE SIGN

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Credit Card Charge Authorization

All information must be provided. Your order will not be processed if any information is missing. (i.e. Expiration Date, Account Number, Contact Information, Type of Card, and Signature.) We require your credit card charge authorization to be on file with GES even if you are paying by check or bank wire transfer.

Account Number Corporate Card
 Personal Card

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PROVIDE EXPIRATION DATE

Exp Date

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- MasterCard
 VISA
 American Express

PLEASE SIGN

X

Calculation of Orders	TOTAL
Material Handling	\$
Carpet	\$
Furniture & Accessories	\$
Furniture Packages	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$
Full Payment in U.S. funds drawn on a U.S. Bank GES Exposition Services, Inc. Federal ID #59-1008863 GES is exempt from backup withholding tax.	\$

To simplify payment, send a check payable to GES Exposition Services for your entire order or note the amount to be charged to your credit card.

\$
\$

Check Number:

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 Dated:

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GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

*This form must be returned to GES for your orders to be processed.